

Consulting Management Committee  
November 9, 2012  
1:00- 2:00 p.m.

Present: M. Breland, A. De Blas (Co-Chair), K. Fearney, S. Spiggle, T. Van Hoof

Staff: B. Murray, E. Passan, S. Reis, S. Wetstone

**Actions:**

- The minutes of October 12, 2012, were approved: motion by T. Van Hoof, seconded by A. De Blas, passed unanimously for approval.
- S. Reis introduced S. Spiggle, acting department head in Management, who will replace A. Rosman on the committee.
- B. Murray informed the committee that a new meeting time has been identified. The committee will next meet on Tuesday, December 12, 2012, from 2 – 3 p.m.
- Reconciliation
  - a. Storrs has one outstanding reconciliation form. E. Passan will provide B. Murray with a hardcopy template, as the faculty member used the online system, but the record is complete.
- Annual Report Data
  - a. S. Wetstone is working with UITS to extract and compile the appropriate data from the online system for the Annual Report.
- Conflict of Interest Committees
  - a. Invitations were distributed for the University-wide COI committee. B. Murray is working on developing an online page for COI on the Faculty & Staff Resource Guide.
  - b. The University must have a clear message on compensation, effort, reporting. This must be the same message as the Research & Development Office.
  - c. Equity stock is considered compensation
  - d. S. Reis and S. Wetstone will work together to provide the same advice to faculty, and K. Fearney will reach out to the Research & Development Office.
- Idle, Non-Consumable Resources (i.e. computer, email, office)
  - a. S. Reis agrees that Storrs will align with UCHC standards. Storrs will adopt the UCHC language. S. Wetstone noted that use of non-consumable resources cannot impair or cost the

University, and faculty cannot use the University systems in lieu of a purchasing a personal computer or email account.

- Sunshine
  - a. As companies begin publishing their consultants, some faculty consulting activities might emerge that were performed without an approved consulting form.
  - b. UCHC is currently in the disciplinary phase of two cases.
  - c. By January 31, 2013, there will be a standard process of review when allegations arise.
  
- New Business
  - a. By December 31, 2012, there must be a response to cases of faculty consulting while 100% on federal grant during the summer.
    - We cannot measure a faculty member's time from 8 a.m. – 5 p.m.
    - What is time owed to the University?
    - By this logic, if you're 100% on a federal grant during the summer, then you cannot do anything else. Consulting is about getting your job done 100%.
    - What is the difference between 100% during the academic year and 100% on federal grant during the summer?
    - S. Reis is opposed to creating global policy for individual problems.
    - S. Reis will draft language to revise this policy.

Respectfully submitted,

Brandon L. Murray