Exceptions to the Three-Step Faculty Consulting Approval Process

The Procedures on Consulting for Faculty and Members of the Faculty Bargaining Unit outlines a three-step approval process required for consulting:

“Requests to consult must be approved by member’s Department Head and Dean. For members employed in Storrs and the Regional campuses, the requests must also be reviewed and approved by the Provost or the Provost’s designee. For members at the University Health Center, the request must be reviewed and signed by the Executive Vice President for Health Affairs or the Executive Vice President’s designee.”

There are cases in which a three-step approval is not required. Exceptions to the three-step approval process for Storrs and Regional campuses and the University Health Center are outlined below (for regular and accelerated approvals):

University of Connecticut Storrs and Regional Campuses – Regular Approval

- For centers and institutes, the department head level approver is a Center/Institute Director/Head. This includes the following:
  - Institute of Materials Science
  - Institute for Collaboration on Health, Intervention, and Policy
  - Center for Open Research Resources and Equipment
  - Connecticut Institute for Resilience and Climate Adaptation
- In the School of Law, School of Social Work, and School of Nursing, there are no departments so requests get routed directly to the Dean for approval.
- For Athletics, the department head level approver is the Director of Athletics and the dean level approver is the President’s Office.
- All dean level approvers route directly to the Faculty Consulting Office and then the Provost level approver.
- The Provost level approver and Provost’s requests route to the President’s Office.

University of Connecticut Health Center – Regular Approval

- In the School of Dental Medicine, the Division Chairs serve as the Department Head level approvers.
- In certain centers, the department head level approver is a Center Head:
  - Calhoun Cardiology Center
  - Neag Comprehensive Cancer Center
  - Musculoskeletal Institute
  - Center for Comparative Medicine
  - Center for Call Analysis and Modeling
  - Center for Molecular Oncology
  - Center for Quantitative Medicine
  - Center for Vascular Biology
UConn Center on Aging
o Center for Regenerative Medicine
o Ethel Donaghue TRIPP Center

- All department head level approver requests and direct reports to the deans route directly to the dean level approver.
- All dean level approvers, the director of the Faculty Consulting Office and requests from Dr. Cato Laurencin route directly to UConn FCO reviewer and then to the UConn Provost level approver.
- Requests from the Executive Vice President for Health Affairs route to the Storrs FCO and then are approved by the President’s Office.

**University of Connecticut Storrs and Regional Campuses – Accelerated Approval**

- All department head level approver consulting requests route directly to the dean level approver, the Faculty Consulting Office, and the UConn Provost level approver.

**University of Connecticut Health Center – Accelerated Approval**

- All department head level approver consulting requests, and direct reports to the deans route directly to the dean level approver, the Faculty Consulting Office, and the UConn Provost level approver.