

Consulting Management Committee  
September 17, 2013  
2:00- 3:00 p.m.

Present: M. Breland, A. De Blas, K. Fearney, J. Hepworth, S. Spiggle, T. Van Hoof

Staff: B. Murray, E. Passan, S. Reis, S. Wetstone

**Actions:**

- The minutes of April 16, 2013, were approved: motion by T. Van Hoof, seconded by A. De Blas, passed unanimously.
- A. De Blas suggested that the Committee and University begin referring to Consulting as “Compensated Consulting” to clearly differentiate between compensated and non-compensated consulting. Non-compensated consulting would not require submission of a consulting form and may be performed as a state employee, as “consulting,” under the current University definitions and policies, must involve remuneration for services performed due to expertise and not be related to the faculty member’s state employment.
- The Faculty Consulting Offices will work on a spring semester reminder to department heads with five major consulting concerns. K. Fearney suggested that department heads and faculty be reminded of the Necessary Expenses Form.
- At time of CMC meeting, UCHC has completed reconciliation, and Storrs has one-outstanding reconciliation form. Faculty who have left the University may reconcile with a hard copy form, as they no longer have access to the online system.
- The Faculty Consulting Offices continue to advise faculty not to consult when 100% on federal grants during the summer. The FCOs recommend that faculty do not buy-out their summer months 100%.
- Idle, Non-Consumable Resources (i.e. computer, email, office)
  - a. Storrs and UCHC have aligned their practices, and Labor Relations supports the current definitions and practices. A document has been uploaded to the Consulting website.
    - i. The definitions will be shared in the spring reminder.
- High-Risk Consulting Sub-Committee
  - a. Launched following an audit report, this committee, led by the Compliance Office, has established definitions of high-risk consulting, and they will begin to assess activities for FY14.
  - b. K. Fearney intends to update department heads and the Council of Deans at their November meetings.

- Sunshine
  - a. As companies begin publishing their consultants, some faculty consulting activities might emerge that were performed without an approved consulting form.
  - b. There is a concern that UCHC faculty are unaware of rules.
  - c. Provided by S. Wetstone, for the purpose of this program, a “physician” is any of the following types of professionals that are legally authorized to practice:
    - i. Doctor of Medicine
    - ii. Doctor of Osteopathy
    - iii. Doctor of Dentistry
    - iv. Doctor of Dental Surgery
    - v. Doctor of Podiatry
    - vi. Doctor of Optometry
    - vii. Doctor of Chiropractic Medicine
  - d. Pharmacists and Nurses are not included in this legislation.
  - e. Associated Risks:
    - i. Reputational
    - ii. Federal protections for patients regarding conflict of interest, i.e., fair disclosure laws altering patients about payment from drug companies to physicians, who may begin prescribing those drugs.
  - f. Physicians may dispute postings within 45 days.
  - g. UCHC will keep Storrs informed of all developed policies and procedures.
  
- New Business
  - a. OACE is investigating a faculty member’s use of university resources without submission of a consulting form.

The Committee congratulated the 2013 NCAA National Champion UConn Women’s Basketball Team and T. Van Hoof for receiving the AAUP Teaching Promise Award.

Respectfully submitted,

Brandon L. Murray